

BRAC Bank Limited, pioneer in SME Banking, delivers a full array of banking services to individuals as well as businesses. Our financial results along with country-best credit rating & multiple best financial report awards reflect our aspiration, transparency and teamwork. While we thrive in the present, we simultaneously invest for future – upgraded core banking system in Finacle 10, first local bank to rollout Oracle ERP, process alignment with best practices and many more. However, this feat of providing a comprehensive range of solutions to its millions of customers would not be possible without our diversified business model and unmatched network of 187 Branches, 448 ATMs, 456 SME Unit Offices, 100 Agent Banking Outlets, 11 Regional Operations Office and 224 remittance delivery points.

To support its continuous business growth, BRAC Bank is currently looking for ambitious, smart, goal-oriented, enthusiastic individuals for the following position in – Internal Control & Compliance Division:

Associate Manager/Manager - Internal Audit, Distribution Audit Unit - Internal Control & Compliance

Employment Type: Full Time Employment

Job Location: Dhaka

KEY RESPONSIBILITIES

- Conducting Internal Audit, Special/Surprise Audit and Inspection on Branches, Service Centers, Unit Offices, Agent Banking, ATM Service Center etc. as per annual audit plan.
- Assessing internal control systems in different functions processes of the banks and testing of its effectiveness.
- Ensuring collection of sufficient & appropriate audit evidences and preservation of working papers
- Escalating the significant risk areas/ control weakness to the line manager.
- Using of true risk based internal audit in different branches, service centers, unit offices etc. in accordance with BB Guidelines & IIA Standards
- Ensuring proper support, co-operation and co-ordinations to internal divisions/ departments in order to achieve business objective within compliance and control environment.
- Explore effective ways to detect and resolve both application & transaction fraud.
- Assist to Co-ordinate with Bangladesh Bank Inspection team if required.
- Assist to prepare & update of audit programs
- Drafting of audit reports, summary reports, conducting closing meeting, finalizing audit reports, rating etc.

N.B: The position requires frequent traveling within or outside Dhaka

EDUCATIONAL REQUIREMENT:

- Bachelor degree in Business Administration/Commerce or Master degree in any discipline from a reputed university.
- CIA, CA, CMA, partially qualified will be added advantage.
- The candidate must possess a minimum CGPA of 3 (out of 4) at graduation/post-graduation level/minimum 2nd class.

JOB REQUIREMENT:

- The candidate must have at least 2 years audit experience in reputed banks or financial institutions
- Sound knowledge in general banking, credit, foreign exchange, AML etc
- Well conversant with Bank Companies Act, Bangladesh Bank Circulars & Guidelines, market risks, financial instruments, IIA Standards, Risk management etc
- Excellent interpersonal, communication & presentation skills
- Strong analytical ability & leadership quality
- Strong command over Microsoft Word, Excel & Power Point
- Hard working and ability to work under pressure

Only short listed candidates will be called for the interview as per recruitment process.

BRAC Bank reserves the right to accept or reject any application without assigning any reason whatsoever.

If you are interested to be a part of the BRAC Bank family, then please Apply Online. BRAC Bank does not charge any fee at any stage of the recruitment process. Please note that BRAC Bank is an equal opportunity employer. Any form of persuasion will disqualify the candidature before or after the final selection.

Application Deadline: August 29, 2019

